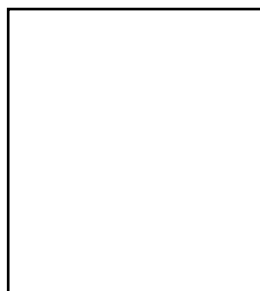


APRIL CAMP BOOKING FORM

(Please Provide A Picture unless one has been given for OOSC)



To register your child for Garioch sports Centre Camp's, please complete this form **FULLY** and return to **Reception**.

All information will be treated as confidential.

The following information is required to ensure we can meet the individual needs of your child within our setting.

If any details change, remember to Inform us as soon as possible so we can update the Registration form.

Child's Name:		Male / Female:	
Date of Birth:		Age:	
Address:		Post Code:	
Name of Parent / Guardian:		Mr / Mrs / Miss / Ms:	
Home Tel No:		Mobile No:	
Work Tel No:			
Email Address:			
Ethnicity		Category 1 Key worker – Yes or No	
		Parents Profession-	

Garioch Sports Centre Camps Club Booking Policy is applicable with payment due at time of booking. You can get a copy of this from Reception

Collection & Emergency Contact

Please detail below any other person(s) authorised to collect your child from club:

Please note that children MUST be collected by an adult. If your child is not collected and no contact has been made within 45 minutes, the police will be contacted by staff.

1. Name:		Relationship to Child:	
Mobile Number:		Full Tel No:	
2. Name:		Relationship to Child:	
Mobile Number :		Full Tel No:	

Garioch sports centre is registered with the care Inspectorate No: CS2004071714

Garioch Sports Centre is a Scottish Charity, SC047470, regulated by the Scottish Charity Regulator (OSCR).
Registered Address: Garioch Sports Ltd, Axis Bus. Centre, Thainstone, Inverurie, Aberdeenshire AB51 5TB

APRIL CAMP BOOKING FORM

CONSENT REQUESTS	YES	NO
I consent to my child undergoing any emergency medical treatment necessary during the running of the club.		
I authorise the play staff to sign any written form of consent required by the hospital authorities if the delay in getting my signature is considered by the Doctor to endanger my child's Health & Safety.		
I consent to my child's photo / video to be taken.		
I consent to my child's photo / video to be used for promotional material in a group photo, local newspaper or video unless otherwise notified.		
I consent to my child having short trips or visits off the premises with the use of the GSC minibus or walking with staff.		

MEDICAL / ALLERGY INFORMATION & ADDITIONAL SUPPORT NEEDS

Please ensure that you give as much detail possible and make the team aware if your child has any medical conditions or additional support needs.

Doctor's Name:			
GP'S Details:		Tel No:	
Please Give Specific detailed information			
Additional support needs	Yes / No		
Any Allergies	Yes / No		
Dietary requirements	Yes / No		
Medical Condition	Yes / No		
Summary of the medical conditions	Yes / No		
Signs and symptoms	Yes / No		
Does your Child need help to administer their medication?	Yes/ No		
What to do in the event of a medical emergency	Yes /No		
Dose your child have a Individual Educational plan? (IEP)			
Dose your child or family have a Social worker?	Name:	Contact No:	
Anything you wish your child not to have? Or other relevant information	Email:		

APRIL CAMP BOOKING FORM



DATA PROTECTION

In signing this form your consent to the Garioch Sports Centre holding the information contained regarding your child and yourself both in hard copy and on our system. Information will only be shared with regulatory bodies or in medical emergencies. You may withdraw your consent at any time, in writing to the OOSC Lead Practitioner.

TERMS AND CONDITIONS

- Bookings are **NON-REFUNDABLE** but will put onto the account for a 1 year period.
- It is the parent's responsibility to update the centre if there are any changes to this form.
- I understand that the Garioch sports centre is not a specialist after school or holiday club setting and do not offer one to one care but will try accommodating each child where possible.
- By signing this form, I agree to all the terms and conditions.

I confirm that I am the parents/guardian with rights and responsibilities for the above-named child.

The activities have been risk assessed and every effort will be made to minimise risk. Nonetheless a totally risk-free environment is unrealistic, and I acknowledge that a degree of residual risk remains. I understand that the Garioch Sports Centre do not provide cover for personal accident, illness, loss, or damage incurred by the participants.

Should Information & Guidance change quickly I will update the GARIOCH SPORTS CENTRE – OUT OF SCHOOL CLUBE FACEBOOK PAGE. Please make sure you have liked the page.

Please not you must complete and return this booking form along with the COVID-19 Agreement before the booking will be processed.

Parents Signature:

Date:

Official use

Date Received:

Staff Initial:

Changes:

APRIL CAMP BOOKING FORM



BOOKING FORM

FRIDAY 2ND APRIL

		FRI 2nd				
Full day (8am – 5.30pm)	£32.00					

Monday 5TH - Friday 9TH APRIL 2021

		MON 5 th	TUE 6 th	WED 7 th	THUR 8 th	FRI 9 th
Full day (8am – 5.30pm)	£32.00					

Monday 12TH - Friday 16TH APRIL 2021

		MON 12 th	TUE 13 th	WED 14 th	THUR 15 th	FRI 16 th
Full day (8am – 5.30pm)	£32.00					

If paying by voucher which provider do you use:

For Office Use Only

PAYMENT
METHOD:

Cash / Chq / CC

Childcare Voucher

Amount:

£

Staff Signature: _____ Date: _____

Checked by: _____ Date: _____

APRIL CAMP BOOKING FORM

Changes at the GSC Camp – COVID-19

The latest government guidance on re-opening school age childcare services states that we are required to implement some changes to our usual service before reopening. This is to further ensure the safety and wellbeing of our staff and children remain our priority. We will only apply these changes where necessary and for as long as we must.

The main changes to make you aware of are as follows,

- **Phone Lines** – The phone lines are down at the moment we hope to have them back up and running shortly in the meantime please call **07794990453**
- **What to bring to club** – Children should only bring essential items to club this should include their snack for AM & PM and a packed lunch with cool pack, Jacket, sun cream. **There should not be any toys etc being brought into the setting.**
- **Physical Distancing** - Staff will remain physically distanced from children where possible. Staff and children being in close proximity for long periods of time will be avoided or will be limited as far as possible, however there may be times where staff need to be close to children, particularly where assistance or comforting is required staff will wear a face mask where these situations are avoidable.
- **Bookings** – Booking forms should be returned to Aimee at aimee.harwood@gariochsports.co.uk while reception is closed.
- **Breakfast** – Children will still be provided with breakfast.
- **Parent Drop-Off for Camp** – Parents will not be permitted to enter the building and must remain socially distanced from staff members at all times. A staff member will greet your child at the new ELC entrance door (Beside Strathburn Park) and will then escort them to wash their hands. Staff will also be responsible for signing in the children on behalf of the parents.
- **Children's Bubbles** – As the guidance states we must keep children in same social bubbles as much as possible, the only viable option we have to keep the children in bubbles is by capping the numbers at 18 to ensure test and protect can work quickly and efficiently. We are only in a position to offer full day sessions instead of a mixture of half days.
- **Outdoor Sessions** – Please note that children will be outside for the duration of the Camp and will only be indoors for staggered snack times or during severe weather. Please ensure you provide suitable clothing for your child for all weather conditions, including a supply of sun cream which your child will be required to apply themselves where possible.
- **Parent Pick-Up for Camp** - Staff will also be responsible for signing out the children on behalf of the parents. Parents must ring the doorbell and wait outside remaining socially distanced and your child will be escorted to you.
- **Pick-up and Drop Off Time** – Due to the additional time needed to ensure all resources are cleaned thoroughly, we ask that all children are dropped off no earlier than **8am** and picked up by **5.30pm**.
- **Children's Key Workers** - Please note that a staff member will be your child's allocated key workers and will be responsible for ensuring their personal plans are completed and kept up to date. Should you have any concerns or queries regarding your child or have any medical information to pass on please let staff and Aimee know (Lead Practitioner) aimee.harwood@gariochsports.co.uk.

APRIL CAMP BOOKING FORM

- **Symptoms of COVID-19 at Home** - Parents must check the health of their children before bringing them to the setting each day.

Should a child begin to show any symptoms of COVID-19 (ie. high temperature, a new continuous cough, a loss or change to their sense of smell or taste), parents must follow the Test and Protect arrangements by contacting the NHS to arrange for them to be tested on 0800 028 2816 ensuring they mention their childcare arrangements with the GSC.

Children must self-isolate for a minimum of 10 days should they show any symptoms for or test positive for COVID-19.

Children must also self-isolate for a minimum of 10 days if they have been in contact with anyone who has suspected COVID-19.

You MUST notify the Lead Practitioner or a senior staff member as soon as possible should your child or anyone from their household have suspected or has tested positive for COVID-19.

- **Symptoms of COVID-19 at the GSC** - Should a child become unwell with symptoms of COVID-19 whilst at the setting, they must notify a member of staff immediately who will collect their belongings and escort them to the reserved well-ventilated changing room. This staff member will then wait with the child whilst their parents are contacted to promptly collect them through the changing room exit door. Parents will be reminded to follow the Test and Protect arrangements by contacting the NHS to arrange for them to be tested on 0800 028 2816 ensuring they mention their childcare arrangements with the GSC.

Children must self-isolate for a minimum of 10 days after showing any symptoms for or testing positive for COVID-19.

You MUST notify the Lead Practitioner or a senior staff member as soon as possible should your child or anyone from their household have suspected or has tested positive for COVID-19.

- **Outbreak** – Please note that we may need to close the setting to all staff and children at short notice for at least 10 days should an outbreak of COVID-19 (two or more cases within 14 days) occur within the GSC.

Any sessions out with the 48hr Cancellation Policy will be credited on the child's account.

- **Agreement** – The attached Agreement must be completed, signed and returned before your child attends the setting to confirm you have read and understood the changes in place.

Should you have any queries or concerns, please contact Aimee (Lead Practitioner) on aimee.harwood@gariochsports.co.uk or call 07794990453 to discuss.

APRIL CAMP BOOKING FORM

Agreement to Changes at the GSC OOSC - COVID-19

I understand the importance of vigilance regarding COVID-19 symptoms as a source of preventing the transmission of the virus to other children, parents and staff will endeavour to follow any guidance issued by the government and the GSC.

Accordingly, I confirm that:

- I will check the health of my child before bringing them to the setting each day.
- Should my child begin to show any symptoms of COVID-19 (ie. high temperature, a new continuous cough, a loss or change to their sense of smell or taste), I will follow the Test and Protect arrangements by contacting the NHS to arrange for them to be tested.
- My child must self-isolate for a minimum of 10 days should they show any symptoms for or test positive for COVID-19.
- My child must self-isolate for a minimum of 10 days if they have been in contact with anyone who has suspected COVID-19.
- I will notify the Lead Practitioner (Aimee) or Room Leader (Danielle) as soon as possible should my child or anyone from their household have suspected or has tested positive for COVID-19.
- Should my child become unwell with symptoms of COVID-19 whilst at the setting I will collect them immediately and will follow the Test and Protect arrangements by contacting the NHS to arrange for them to be tested.
- I agree to my contact details being distributed to the NHS Test and Protect team to allow them to contact me should there be an outbreak of COVID-19 at the GSC.
- I have discussed these changes with my child and have ensured they understand the importance of these measures (eg. enhanced hygiene and not mixing between school bubbles) as much as possible and I understand that if they are unwilling to follow the rules they may not be allowed to attend future sessions.

Name of Parent/Carer:

Name of Child:

Signed:

Date: