

BIRTHDAY PARTY BOOKING

Date of Party:		
Time from:		to:
Name of Parent / Guardian:		
Address:		
Post Code:		
Email Address:		
Mobile No:		

Inflatables Party Package 3 x Inflatables + Little Gym Buddies Set up – Games Hall) - £275.00 (Inflatable 1, Inflatable 2, Inflatable 3 + Little Gym Buddies Set up)

Please see final page for Photos of each Inflatable. Birthday Parties are a set 2 hours. The party equipment will be set up for you on arrival and will be cleared away by GSC staff.

Equipment Required:	<i>Number of Tables & Chairs</i>	
	<i>Stereo</i>	
Number of Children:		Age Range of Children:

I fully understand and accept that any damage caused during my hire, will be charged to me personally.

Signed:		Date:	
Cost:			

Please complete and return this form to: GARIOCH SPORTS CENTRE

Tel: 01467 626141 Email: info@gariochsports.co.uk

PAYMENT MUST BE MADE AT TIME OF BOOKING

FIRE PROCEDURE

You should ensure that all the members of your group are familiar with our Fires Procedures. Throughout the building we have plans and details of what to do in the event of a fire. Please ensure you are aware of the whereabouts of everybody within your group, as this information would be required for a roll call. In the event of the fire alarm sounding –

THE ASSEMBLY POINT IS IN THE LOWER CAR PARK

When hiring inflatables at Garioch Sports Centre, it is the responsibility of the person that has made the booking to appoint an adult to supervise the operation of the inflatable at any time. **It will be the responsibility of this person** (who must be over the age of 16 years) to control and guide in the operation of the inflatable device.

THE SUPERVISOR SHOULD

- Ensure that all users remove their footwear (except socks) and any other hard, sharp, or dangerous objects from the person, such as belts with buckles, pens, keys, etc.
- Glasses should be also removed were possible.
- Ensure a Maximum of 7 children are on inflatable **1** and **3**, no more than 2 under 8 year olds on inflatable **2** and 1 on the air track at a time.
- Not allow anyone to bounce on the step / front apron. The step is to assist the users in getting on and off the unit.
- Not allow anyone to climb or hang on the walls.
- Not allow anyone to use the unit, who is taller than the outside walls when standing on the inflated bed.
- Not allow users to be on the unit during inflation / deflation.
- Ensure that the unit is not used wet.
- Ensure that the users using the unit at the same time are of similar size and ability.
- Not allow any person or group of persons to be on the unit except for those for whom it was designed. This means that older children should not be allowed on units designed for toddlers and adults and / or children should not be allowed on units intended for children (usually up to the age of 10).
- Not allow the unit to become overcrowded.
- Prevent careless or reckless behaviour or intentional rough play including recklessly colliding with other users.

I accept the role of Operator and the responsibilities that accompany it.
I understand all the above rules and will ensure they are adhered to. I will also take the responsibility of appointing an Attendant.

NAME:

DATE:

SIGNATURE:

OFFICE USE ONLY:

Paid: CC / Cash / Chq

Input by: _____

Date: _____

Checked by: _____

Date: _____

Emailed confirmation: _____

Date: _____

CONDITIONS OF HIRE

1. All bookings and payments for use at the Garioch Sports Centre must be made at: Garioch Sports Centre, Strathburn Park, Burghmuir Drive, INVERURIE AB51 4GY, Tel: 01467 626141, Email: info@gariochsports.co.uk - Cheques must be made payable to: Garioch Sports Centre
2. Payment must be made at time of booking.
3. Cancellation of a Birthday Party or any activity will result in the person responsible for the booking being charged in full.
4. I have appointed a responsible person to control and guide in the operation of the inflatable devices as stated above in the supervisor should section.
5. Garioch Sports Centre does not permit outside contractors to conduct parties of any type unless it has been cleared between Management and the party organiser. This will only be permitted where Garioch Sports Centre see no direct conflict with what the Centre can offer, the contractor must have their own insurance and any electrical equipment must be PAT tested.
6. Garioch Sports Centre reserves the right to cancel any booking or let agreements should you fail to adhere to the Conditions of Hire and Booking & Pricing Policy. The Management reserves the right to cancel a booking without prior notice; however, every attempt will be made in advance to give at least one week's notice in writing and to offer an alternative date for the hire.
7. Parties which are likely to attract a large number of children must be discussed with the Manager in advance to ensure the necessary arrangements can be made in relation to Health & Safety.
8. Any damages to the room will be fully chargeable and must be paid for, the items/equipment that are within storage in the rooms are not to be played with or removed from the storage areas.
9. When hiring facilities at Garioch Sports Centre, it is the responsibility of the party organiser to ensure that all users have the appropriate footwear on. Kitchen facilities are not available.
10. Garioch Sports Centre Conditions of Hire MUST be strictly adhered to in every case.
11. Garioch Sports Centre has an annual price increase on the 1 January of each year. Please note that if your booking occurs in the following year, you may be charged at the new rate.
12. **No food or drink to be consumed on inflatables or gym equipment. No Glitter or Confetti permitted.**

I understand and fully accept all the above Conditions of Hire

NAME:

DATE:

SIGNATURE:



Inflatable 1

Inflatable 2



Inflatable 3



Little Gym Buddies Set up