

## Out of Schools Club Newsletter

*Dear Parents/ Carers*

*Can you believe we are almost at the end of Term 2. We would like to welcome all the new children who have recently started with us, and we hope you are enjoying your time at the GSC – Out of school club 😊*

**Staff** – We would like to introduce our new team members – Caitlyn Sangster, Ellie Rose and Nicole Scott, Most of the children will already have met them and we look forward to introducing some of their new ideas and activities that they bring to the OOSC.

We will be wishing Danielle well as from the 20<sup>th</sup> of December as she will be going off to enjoy some much-deserved time before her baby arrives. We would like to wish her & Scott all the best and will see her back before we know it.

Chloe will now be stepping into Danielle's position as Room leader while she is on Maternity leave. Chloe will be happy to answer any question you may have and will assist the staff to ensure the children continue to have the same standard of care and opportunities within activities.

**Review of Fee's** - Due to the increase in operational costs, and National wage increase over the past year our fees will increase to £10 per session for breakfast club and £12.00 per Afternoon session. This will be implemented for all bookings from **Term 3 onwards** and will take effect from **Wednesday 5<sup>th</sup> January**. This allows us to continue to have a high calibre of staff with most having or undergoing additional training to increase their knowledge and skill set. Ensuring the care your child receives with us is the best we can offer.

**Personal plan's:** Each child has a Personal following (GIRFEC) This is the national approach in Scotland to improving outcomes and supporting the wellbeing of your children and young people by offering the right help at the right time from the right people. Can you please make sure you read these and sign. If you have any information you would like to add to your child's personal plan, please let the team know. The more information we have about your child the more we can support them and their needs.

We ask if you have received an individual care plan for your child you return this as soon as possible.

**Booking forms:** Term 3 booking form will be available from the 16<sup>th</sup> of December please remember to complete and submit these as soon as possible to avoid disappointment.

**Christmas Holidays** – we will close from the evening of the 21<sup>st</sup> of December and will reopen on the 5<sup>th</sup> of January. We would like to wish you all the best and hope you have a lovely Christmas and break. There will still be children's activities running through out this time Christmas timetable will be available shortly.

**Medication:** if your child requires medication while attending OOSC, please make sure to speak to the team to ensure the correct long-term medication plan has been filled out correctly and that you have written clear signs and symptoms on the form. **If your child carries their own medication and they do not have it with them the OOSC will determine**

**whether we can or cannot take your child, this is for their wellbeing. Sessions that cannot be attended will not be refunded.**

**Please note:** We will not accept or administer shop bought medication; this must be prescribed by a doctor, in its original package, with the instructions, The first dose of medication should be given at home.

**Illness:** We would like to ask parents that if your child is not well or has been unwell that you do not take them to the OOSC. We now have some children who have weaker immune systems which can result in them becoming very unwell as a consequence. We ask that you follow the NHS exclusion for illness guidance

[https://www.publichealth.hscni.net/sites/default/files/Guidance\\_on\\_infection\\_control\\_in%20schools\\_poster.pdf](https://www.publichealth.hscni.net/sites/default/files/Guidance_on_infection_control_in%20schools_poster.pdf)

**Cancellation number:** Please **TEXT** the OOSC mobile phone number **07340 641 537** for OOSC / Camps cancellations. We will always reply to your message, if you do not receive a response please check you have the correct number, or you can email Aimee at [aimee.harwood@gariochsports.co.uk](mailto:aimee.harwood@gariochsports.co.uk)

If a child who is booked into the club does not attend for whatever the reason, then the fees must still be paid. However, if **notice is given 48hours before**, as stated in the cancellation policy the booking can be transferred to another date within a three-month period. Refunds to the accounts will only be given at the centre's discretion **and can only be used within the centre.**

**Thank you:** As a thank you for your custom we offer a corporate membership within the Garioch sports centre to our parents of the Out of School club at a price of **£36** per month (gym & Classes). If this is something you are interested in please speak to Reception or download our app 😊.

Aimee, Danielle, Chloe, Scott M, Scott B, Hannah, Sean, Caitlyn, Ellie, Nicole