

OCTOBER CAMP BOOKING FORM



October Camp Booking Form

Booking Form Information

- Please only tick the days/ Sessions that you require This is to ensure your child is booked in for the correct session
- All Fees must be paid in **ADVANCE**
- Booking forms must be kept up to date **Please see the back of the form and input changes Such as Address, Allergies & Medical Information.** We must have up to date information regarding the child.
- You Must Give a FULL 48 Hours' notice to transfer any sessions – The cancellation text number is 07340641537, BOOKINGS ARE NON-REFUNDABLE but can be transferred.
- All information will be treated as confidential.
- The following information is required to ensure we can meet the individual needs of your child within our setting.

If any details change, remember to Inform us as soon as possible so we can update the Registration form.

| | | | |
|----------------------------|--|-----------------------|--|
| Child's Name: | | Male / Female: | |
| Date of Birth: | | Age: | |
| Address: | | Post Code: | |
| Name of Parent / Guardian: | | Mr / Mrs / Miss / Ms: | |
| Home Tel No: | | Mobile No: | |
| Work Tel No: | | | |
| Email Address: | | | |
| Ethnicity | | School attended - | |

Collection & Emergency Contact

Please detail below any other person(s) authorised to collect your child from club:

Please note that children **MUST** be collected by an adult. If your child is not collected and no contact has been made within 45 minutes, the police will be contacted by staff.

| | | | |
|-----------------|--|------------------------|--|
| 1. Name: | | Relationship to Child: | |
| Mobile Number: | | Full Tel No: | |
| 2. Name: | | Relationship to Child: | |
| Mobile Number : | | Full Tel No: | |

Garioch sports centre is registered with the care Inspectorate No: CS2004071714

Garioch Sports Centre is a Scottish Charity, SC047470, regulated by the Scottish Charity Regulator (OSCR).
Registered Address: Garioch Sports Ltd, Axis Bus. Centre, Thainstone, Inverurie, Aberdeenshire AB51 5TB

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| CONSENT REQUESTS | YES | NO |
|--|------------|-----------|
| I consent to my child undergoing any emergency medical treatment necessary during the running of the club. | | |
| I authorise the play staff to sign any written form of consent required by the hospital authorities if the delay in getting my signature is considered by the Doctor to endanger my child's Health & Safety. | | |
| I consent to my child's photo / video to be taken. | | |
| I consent to my child's photo / video to be used for promotional material in a group photo, local newspaper or video unless otherwise notified. | | |
| I consent to my child having short trips or visits off the premises with the use of the GSC minibus or walking with staff. | | |

MEDICAL / ALLERGY INFORMATION & ADDITIONAL SUPPORT NEEDS

Please ensure that you give as much detail possible and make the team aware if your child has any medical conditions or additional support needs.

| | | | |
|--|-----------------|--------------------|--|
| Doctor's Name: | | | |
| GP'S Details: | | Tel No: | |
| Please Give Specific detailed information | | | |
| Additional support needs | Yes / No | | |
| Any Allergies | Yes / No | | |
| Dietary requirements | Yes / No | | |
| Medical Condition | Yes / No | | |
| Summary of the medical conditions | Yes / No | | |
| Signs and symptoms | Yes / No | | |
| Does your Child need help to administer their medication? | Yes/ No | | |
| What to do in the event of a medical emergency | Yes /No | | |
| Does your child have a Individual Educational plan? (IEP) | | | |
| Does your child or family have a Social worker? | Name: | Contact No: | |
| Does your child or family have a Social worker? | Email: | | |
| Anything you wish your child not to have? Or other relevant information | | | |

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DATA PROTECTION

In signing this form your consent to the Garioch Sports Centre holding the information contained regarding your child and yourself both in hard copy and on our system. Information will only be shared with regulatory bodies or in medical emergencies. You may withdraw your consent at any time, in writing to the OOSC Lead Practitioner.

TERMS AND CONDITIONS

- Bookings are **NON-REFUNDABLE** but may be transferred if 48hr notice is given
- It is the parent's responsibility to update the centre if there are any changes to this form
- I understand that the Garioch sports centre is not a specialist after school or holiday club setting and do not offer one to one care but will try accommodate each child where possible.
- By signing this form, I agree to all the terms and conditions

I confirm that I am the parents/guardian with rights and responsibilities for the above-named child.

The activities have been risk assessed and every effort will be made to minimise risk. Nonetheless a totally risk-free environment is unrealistic, and I acknowledge that a degree of residual risk remains. I understand that the Garioch Sports Centre do not provide cover for personal accident, illness, loss or damage incurred by the participants

Please not you must complete and return this booking form along with the COVID-19 Agreement before the booking will be processed.

Parents Signature:

Date:

Official use

Date Received:

Staff Initial:

Changes:

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BOOKING FORM

**Monday 18th Oct – Friday 22nd Oct
2021**

| | Mon 18 th | Tue 19 th | Wed 20 th | Thu 21 st | Fri 22 nd |
|--|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| Full day (7.30am – 5.45pm) £32.00 | | | | | |

**Monday 25th Oct - Friday 29th Oct
2021**

| | Mon 25 th | Tues 26 th | Wed 27 th | Thu 28 th | Fri 29 th |
|--|-------------------------|--------------------------|-------------------------|-------------------------|-------------------------|
| Full day (7.30am – 5.45pm) £32.00 | | | | | |

If paying by voucher which provider do you use:

For Office Use Only

PAYMENT
METHOD:

Cash / Chq / CC

Childcare Voucher

Amount:

£

Staff Signature: _____ Date: _____

Checked by: _____ Date: _____

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Changes at the GSC Camp – COVID-19

The main changes to make you aware of are as follows;

- **What to bring to club** – Children should only bring essential items to club this should include their snack for AM & PM and a packed lunch with cool pack, Jacket, sun cream.
- **Physical Distancing** - Staff will remain physically distanced from children where possible. Staff and children being in close proximity for long periods of time will be avoided or will be limited as far as possible, however there may be times where staff need to be close to children, particularly where assistance or comforting is required.
- **Breakfast** – Children will still be provided with breakfast until 9am.
- **Outdoor Sessions** – Please note that children will be outside for the duration of the Camp and will only be indoors for staggered snack times or during severe weather. Please ensure you provide suitable clothing for your child for all weather conditions, including a supply of sun cream which your child will be required to apply themselves where possible.
- **Children's Key Workers** - Please note that the staff mentioned above will also be your child's key workers for their allocated school and will be responsible for ensuring their personal plans are completed and kept up to date. Should you have any concerns or queries regarding your child or have any medical information to pass on, please phone a staff member on the number allocated to your child's school to protect confidentiality as parents are not permitted to have discussions within close proximity to staff at this time. Alternatively you can also contact Aimee (Lead Practitioner) on aimee.harwood@gariochsports.co.uk.

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- **Symptoms of COVID-19 at Home** - Parents must check the health of their children before bringing them to the setting each day.

Should a child begin to show any symptoms of COVID-19 (ie. high temperature, a new continuous cough, a loss or change to their sense of smell or taste), parents must follow the Test and Protect arrangements by contacting the NHS to arrange for them to be tested on 0800 028 2816 ensuring they mention their childcare arrangements with the GSC.

Children must self-isolate for a minimum of 10 days should they show any symptoms for or test positive for COVID-19.

You MUST notify the Lead Practitioner or a senior staff member as soon as possible should your child or anyone from their household have suspected or has tested positive for COVID-19.

- **Symptoms of COVID-19 at the GSC** - Should a child become unwell with symptoms of COVID-19 whilst at the setting, they must notify a member of staff immediately who will collect their belongings and escort them to the reserved well-ventilated changing room. This staff member will then wait with the child whilst their parents are contacted to promptly collect them through the changing room exit door. Parents will be reminded to follow the Test and Protect arrangements by contacting the NHS to arrange for them to be tested on 0800 028 2816 ensuring they mention their childcare arrangements with the GSC.

Children must self-isolate for a minimum of 10 days after showing any symptoms for or testing positive for COVID-19.

You MUST notify the Lead Practitioner or a senior staff member as soon as possible should your child or anyone from their household have suspected or has tested positive for COVID-19.

- **Agreement** – The attached Agreement must be completed, signed and returned before your child attends the setting to confirm you have read and understood the changes in place.

Should you have any queries or concerns, please contact Aimee (Lead Practitioner) on aimee.harwood@gariochsports.co.uk or call 01467 626141 to discuss.

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Agreement to Changes at the GSC OOSC - COVID-19

I understand the importance of vigilance regarding COVID-19 symptoms as a source of preventing the transmission of the virus to other children, parents and staff will endeavour to follow any guidance issued by the government and the GSC.

Accordingly, I confirm that:

- I will check the health of my child before bringing them to the setting each day.
- Should my child begin to show any symptoms of COVID-19 (ie. high temperature, a new continuous cough, a loss or change to their sense of smell or taste), I will follow the Test and Protect arrangements by contacting the NHS to arrange for them to be tested.
- My child must self-isolate for a minimum of 10 days should they show any symptoms for or test positive for COVID-19.
- My child must self-isolate for a minimum of 10 days if they have been contacted by track and trace.
- I will notify the Lead Practitioner (Aimee) or Room Leader (Danielle) as soon as possible should my child or anyone from their household have suspected or has tested positive for COVID-19.
- Should my child become unwell with symptoms of COVID-19 whilst at the setting I will collect them immediately and will follow the Test and Protect arrangements by contacting the NHS to arrange for them to be tested.
- I agree to my contact details being distributed to the NHS Test and Protect team to allow them to contact me should there be an outbreak of COVID-19 at the GSC.
- I have discussed these changes with my child and have ensured they understand the importance of these measures (eg. enhanced hygiene and not mixing between school bubbles) as much as possible and I understand that if they are unwilling to follow the rules they may not be allowed to attend future sessions.

Name of Parent/Carer:

Name of Child:

Signed:

Date: